

# **Volunteering Tasmania Inc.**

## **Financial Report**

for the year ended 30 June 2010

**Volunteering Tasmania Inc  
Financial Statements**

**Year Ended 30 June 2010**

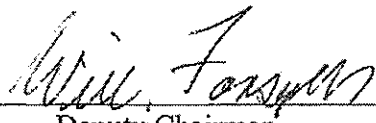
The Board of Volunteering Tasmania Inc. submits the financial accounts for the year ended 30 June 2010.

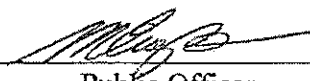
Board members during the course of the year were:

<b>Fran Healy (Chairman)</b> 25 Grayling Place SOUTH HOBART TAS 7004	<b>Elke Browne</b> 19 Dodges Hill Road DODGES FERRY TAS 7173
<b>William Forsyth</b> 7018 Heritage Highway OATLANDS TAS 7120	<b>Mary Duniam</b> PO Box 107 SOMERSET TAS 7322
<b>Michelle Ewington (Public Officer)</b> 40 Melville Street HOBART TAS 7000	<b>Timothy Ritchie</b> 227 Rifle Range Road SANDFORD TAS 7020
<b>Nitya Malhotra</b> 11 Cider Gum Drive BLACKMANS BAY TAS 7052	<b>Peter Lane (ceased 12/4/10)</b> 9 Campbell Street HOBART TAS 7000
<b>Harry Maltby</b> 93 Karoola Road LINDISFARNE TAS 7015	
<b>Robert Thompson (ceased 23/11/09)</b> PO Box 261 SANDY BAY TAS 7006	

We the undersigned officers of Volunteering Tasmania Inc. do hereby state:

- a) the income and expenditure statements of the Association for the year ended 30 June 2010 are drawn up so as to give a true and fair view of the accounts of the Association during the period.
- b) the Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the Association as at 30 June 2010.
- c) the statements have been made out in accordance with the Association's Constitution
- d) there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

  
\_\_\_\_\_  
Deputy Chairman  
William Forsyth

  
\_\_\_\_\_  
Public Officer  
Michelle Ewington

11.10.10.

**Volunteering Tasmania Inc  
Financial Statements**

**Balance Sheet  
as at 30 June 2010**

	Notes	2010 \$	2009 \$
<b><u>Assets</u></b>			
<b><u>Current Assets</u></b>			
Cash at Bank		182,047	215,746
Cash on Hand		500	500
Accounts Receivable		740	5,760
Prepaid Expenses		6,568	5,778
Accrued Income		379	200
<i>Total Current Assets</i>		190,234	227,984
 <b><u>Non-Current Assets</u></b>			
Furniture & Equipment		81,779	53,198
Accumulated Depreciation		(30,950)	(19,311)
Motor Vehicle		82,228	68,325
Accumulated MV Depreciation		(18,949)	(36,728)
<i>Total Non-Current Assets</i>		114,108	65,484
 <b>TOTAL ASSETS</b>		<b>304,342</b>	<b>293,468</b>
 <b><u>Liabilities</u></b>			
<b><u>Current liabilities</u></b>			
Leave Provision		28,781	25,090
Accounts Payable		53,995	5,298
Accrued Expenses		16,491	11,245
ATO Payables		(927)	14,000
Deferred Grants	3	40,521	98,000
<i>Total Current Liabilities</i>		138,861	153,633
 <b><u>Non-Current liabilities</u></b>			
Leave Provision		6,797	3,019
<i>Total Non-Current Liabilities</i>		6,797	3,019
 <b>TOTAL LIABILITIES</b>		<b>145,658</b>	<b>156,652</b>
 <b>NET ASSETS</b>		<b>158,684</b>	<b>136,816</b>
 <b><u>Accumulated Funds</u></b>			
Accumulated Funds at 1 July		136,816	128,623
Operating Surplus for Year	2	21,868	8,193
<b>ACCUMULATED FUNDS</b>		<b>158,684</b>	<b>136,816</b>
<b>Consisting of:</b>			
General Reserves		125,304	103,436
Vehicle Replacement Reserve		33,380	33,380
		<b>158,684</b>	<b>136,816</b>

*The financial statements are to be read in conjunction with the accompanying notes*

**Volunteering Tasmania Inc**  
**Financial Statements**  
**Income and Expenditure Statement**  
**for the year ended 30 June 2010**

	Notes	2010	2009
		\$	\$
<b><u>Income</u></b>			
Unspent Grants Brought Forward		98,000	53,400
Grants Repaid		(20,000)	-
<b><u>Funding Grants</u></b>			
VMP (S) Grant		279,323	202,940
VMP (N) Grant		-	53,083
Tas Govt Social Inclusion Grant		260,000	-
HACC Grant (Recurrent)		283,921	274,851
HACC Grant (Non-Recurrent		-	46,000
Education Dept. Small Grant		-	1,000
Less Deferred Grants		(40,521)	(98,000)
<i>Total Funding Grants</i>		782,723	479,874
<b><u>Other Revenue</u></b>			
Forum Income		3,000	2,725
Training Income		2,213	1,686
Fees for Services		-	5,000
Sundry Income		4,078	455
Profit on Asset Sale		15,488	-
Bank Interest		6,051	7,590
<i>Total Other Revenue</i>		30,830	17,456
<b>Total Income</b>		<b>891,553</b>	<b>550,730</b>
<b><u>Expenses</u></b>			
<b><u>Staffing Costs</u></b>			
Salaries		510,941	341,311
Superannuation		45,414	31,131
Workers Compensation Insurance		7,682	7,779
Staff Development & Recruitment		7,854	7,795
Leave Provision		7,468	(6,487)
<i>Total Staffing Costs</i>		579,359	381,529
<b><u>Accommodation Costs</u></b>			
Rent & Ongoing		36,667	33,597
Cleaning		2,698	4,375
Electricity		4,144	4,037
<i>Total Accommodation Costs</i>		43,509	42,009

*The financial statements are to be read in conjunction with the accompanying notes*

**Volunteering Tasmania Inc  
Financial Statements**

**Income and Expenditure Statement  
for the year ended 30 June 2010**

	Notes	2010 \$	2009 \$
<u>Operating Costs</u>			
Audit		3,970	3,360
Bank Fees		1,220	1,047
Insurance		8,625	7,040
Depreciation		27,916	21,130
Asset Disposal & Write-Off		-	1,795
Photocopier Hire		4,325	3,036
Postage & Freight		823	530
Stationery & Printing		4,021	3,346
Subscriptions & Memberships		1,138	877
Telephone		7,995	5,672
Internet		2,822	4,852
IT Maintenance		3,633	-
Training Expenses		11,846	2,391
Sundry Expenses		9,931	6,441
<i>Total Operating Costs</i>		88,265	61,517
<u>Travel Related Expenses</u>			
Travel Allowances		13,402	8,957
Vehicle Running Costs		15,209	8,934
<i>Total Travel Expenses</i>		28,611	17,891
<u>Board &amp; Project Expenses</u>			
Board Costs		4,257	5,551
Promotion & Publicity		5,186	15,621
Media Campaigns		58,904	-
Community Achievement Awards		10,500	-
Printing & Production		-	3,212
Project Evaluation		4,962	349
Curriculum Project		131	-
Communications Project		21,706	-
CEO Contingency		12,645	13,661
IT/Web Development		11,650	-
ACE Project Expenses		-	1,197
<i>Total Board &amp; Membership Costs</i>		129,941	39,591
<b>Total Expenses</b>		<b>869,685</b>	<b>542,537</b>
<b>Surplus/(Deficit)</b>		<b>21,868</b>	<b>8,193</b>

*The financial statements are to be read in conjunction with the accompanying notes*

**Volunteering Tasmania Inc**  
**Financial Statements**  
**Statement of Cash Flows**  
**for the year ended 30 June 2010**

	Notes	2010 \$	2009 \$
<i>Cash flows from operating activities</i>			
Receipts from funding providers and customers		890,947	587,975
Payments to suppliers and employees		(868,425)	(568,777)
Interest paid		(1,220)	(1,047)
<b>Net cash generated by operating activities</b>	<b>4</b>	<b>21,302</b>	<b>18,151</b>
<i>Cash flows from investing activities</i>			
Payments for property plant and equipment		(91,052)	(25,651)
Proceeds from disposal of property, plant and equipment		30,000	-
Interest received		6,051	7,590
<b>Net cash used in investing activities</b>		<b>(55,001)</b>	<b>(18,061)</b>
<b>Net increase/(decrease) in cash and cash equivalents</b>		<b>(33,699)</b>	<b>90</b>
Cash and cash equivalents at the beginning of the year		216,246	216,156
<b>Cash and cash equivalents at the end of the year</b>	<b>4</b>	<b>182,547</b>	<b>216,246</b>

*The financial statements are to be read in conjunction with the accompanying notes*

**Volunteering Tasmania Inc**  
**Financial Statements**

**Notes to the Financial Statements**  
**for the year ended 30 June 2010**

**Note 1: Statement of Accounting Principles**

The financial statements have been prepared as special purpose financial statements in order to satisfy the requirements of members and various funding organisations. Some fixed asset purchases have been brought to account as expenses in order to meet these requirements. The organisation is of the type identified in Accounting Standards as a "not-for-profit entity". No regard has been paid to other accounting standards and interpretations in the preparation of this report.

The basis of accounting under which the financial statements have been prepared is that of historical costs and, except where stated, current valuations of non-current assets are not taken into account. The accrual basis of accounting is adopted by the Association. Cost is based on fair values of the consideration given in exchange for assets. The accounting policies have been consistently applied, unless otherwise stated.

The Association does not comply with requirements of Australian equivalents to International Financial Reporting Standards (A-IFRS) as a not-for-profit entity. All significant accounting policies relevant to understanding these financial statements are detailed within this note.

The following specific policies have been consistently applied in the preparation of the statements.

*a) Financial Statements*

The financial statements are prepared on an accrual basis.

*b) Cash & Cash Equivalents*

Cash and cash equivalents comprise cash on hand and cash in banks.

*c) Receivables*

Receivables and other receivables are recorded at amortised cost.

*d) Furniture & Equipment*

Furniture and equipment are recorded at cost and are depreciated using the diminishing value method.

*e) Motor Vehicles*

All motor vehicles are recorded at cost and are depreciated using the diminishing value method.

*f) Payables*

Trade payables and other accounts payable are recognised when the Association becomes obliged to make future payments resulting from the purchase of goods and services.

*g) Deferred Grants*

Deferred grants represents revenue from funding bodies which is deferred for expenditure in the next year.

**Volunteering Tasmania Inc**  
**Financial Statements**

**Notes to the Financial Statements**  
**for the year ended 30 June 2010**

**Note 1: Statement of Accounting Principles (continued)**

*h) Employee Entitlements*

Provision is made in respect of the Association's liability for annual leave and long service leave at balance date. Long Service Leave is recognised on a nominal basis based on the probability of employees. Provision is made for sick leave in respect of staff likely to be replaced when absent.

*i) Income Tax*

The Association is exempt from paying income tax.

*j) Government Grants*

Government grants are assistance by the government in the form of transfer of resources to the association in return for past or future compliance with certain conditions relating to the operating activities of the association. Government grants include government assistance where there are no conditions specifically relating to the operating activities of the association other than the requirement to operate in certain regions or industry sectors.

*k) Revenue Recognition*

Revenue other than from government grants is recognised once earned and is matched to any related expenses incurred.

*l) Economic Dependency*

The financial statements have been prepared on a going concern basis. Funding for the Volunteer Management Program has been extended to the end of June 2011, when there is likely to be some restructuring of the program. The Association is dependent on continuing grant funding.



**Volunteering Tasmania Inc  
Financial Statements**

**Notes to the Financial Statements  
for the year ended 30 June 2010**

**Note 2: Operating Surplus**

A summary of the operating activities of the Association is set out below:

Activity	Income 2009/10	Expense 2009/10	Contribution to Operating Surplus
State Volunteer Centre	\$107,688	\$106,678	\$1,010
Executive	\$278,031	\$271,571	\$6,460
Northern Volunteer Centre	\$66,428	\$60,736	\$5,692
Volunteer Services	\$206,247	\$202,081	\$4,166
Volunteer Management Project	\$74,738	\$73,547	\$1,191
Youth Development Project	\$14,199	\$13,695	\$504
Northwest Office	\$66,221	\$64,765	\$1,456
Statewide Overheads	\$78,001	\$76,612	\$1,389
	<b>\$891,553</b>	<b>\$869,685</b>	<b>\$21,868</b>

**Note 3: Deferred Grants**

A summary of costs acquitted against grants received by the Association is set out below:

Grant Programs	B/F Balance	Receipts 2010	Costs 2010	Grant Funding not expended	C/F Balances
Volunteer Management Program (State)	\$20,000	\$280,360	(\$280,360)	(\$20,000)	\$0
State Government (Social Inclusion)	\$0	\$261,930	(\$261,930)	\$0	\$0
HACC	\$45,945	\$284,975	(\$290,399)	\$0	\$40,521
HACC (Non-Recurrent) #1/2009	\$32,055	\$0	(\$32,055)	\$0	\$0
	<b>\$98,000</b>	<b>\$827,265</b>	<b>(\$864,744)</b>	<b>(\$20,000)</b>	<b>\$40,521</b>

**Note 4: Cash and cash equivalents**

For the purposes of the statement of cash flows, cash and cash equivalents includes cash on hand and in banks, net of any outstanding bank overdrafts. Cash and cash equivalents at the end of the reporting period as shown in the statement of cash flows can be reconciled to the following items in the balance sheet:

	2010	2009
	\$	\$
Cash at bank balances	182,047	215,746
Cash on hand	500	500
	<b>182,547</b>	<b>216,246</b>

**Reconciliation of surplus for the period to net cash flows from operating activities**

*Cash flows from operating activities*

	2010	2009
	\$	\$
Surplus for the year	21,868	8,193
Interest received recognised in the surplus	(6,051)	(7,590)
(Gain)/loss on disposal of property, plant and equipment	(15,488)	1,795
Depreciation of non-current assets	27,916	21,130
Movements in working capital:		
(Increase)/decrease in trade and other receivables	5,020	(5,760)
(Increase)/decrease in other assets	(969)	291
Increase/(decrease) in trade and other payables	39,016	(38,022)
Increase/(decrease) in deferred revenue	(57,479)	44,600
Increase/(decrease) in other liabilities	7,469	(6,486)
<b>Net cash generated by operating activities</b>	<b>21,302</b>	<b>18,151</b>

## **Operating Cost Centres**

**Volunteering Tasmania Inc  
Financial Statements (not audited)**

**Income and Expenditure Statement for the State Volunteer Centre'  
for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriations	107,688	93,616
<b>Total Income</b>	<b>107,688</b>	<b>93,616</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	46,302	39,020
Superannuation	4,130	3,417
Workers Compensation Insurance	701	889
Leave Provision	3,093	793
Staff Development & Recruitment	-	75
<i>Total Staffing Costs</i>	<u>54,226</u>	<u>44,194</u>
<b><u>Accommodation Costs</u></b>		
Rent & Ongoing	29,650	28,338
Cleaning	2,698	4,375
Electricity	4,144	4,037
<i>Total Accommodation Costs</i>	<u>36,492</u>	<u>36,750</u>
<b><u>Operating Costs</u></b>		
Photocopier Hire	4,325	3,036
Postage & Freight	820	523
Stationery	3,895	2,768
Telephone	2,626	2,121
Internet	872	1,414
Sundry Expenses	3,422	2,058
<i>Total Operating Costs</i>	<u>15,960</u>	<u>11,920</u>
<b>Total Expenses</b>	<b>106,678</b>	<b>92,864</b>
<b>Surplus/(Deficit)</b>	<b>1,010</b>	<b>752</b>

**Volunteering Tasmania Inc  
Financial Statements (not audited)**

**Income and Expenditure Statement for the Executive  
for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriations	274,458	156,754
Sundry Income	3,573	-
<b>Total Income</b>	<b>278,031</b>	<b>156,754</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	133,764	113,272
Superannuation	11,884	11,009
Workers Compensation Insurance	2,015	2,595
Leave Provision	454	(12,924)
Staff Recruitment/Development	5,223	6,930
<i>Total Staffing Costs</i>	<i>153,340</i>	<i>120,882</i>
<b><u>Operating Costs</u></b>		
Promotion & Publicity	5,186	15,621
Media Campaigns	58,904	-
Communications Project	21,706	-
Community Achievement Awards	10,500	-
Contingency Expenses	12,645	13,684
<i>Total Operating Costs</i>	<i>108,941</i>	<i>29,305</i>
<b><u>Travel</u></b>		
Travel	4,896	2,605
Vehicle Running Expenses	4,394	3,250
<i>Total Travel Costs</i>	<i>9,290</i>	<i>5,855</i>
<b>Total Expenses</b>	<b>271,571</b>	<b>156,042</b>
<b>Surplus/(Deficit)</b>	<b>6,460</b>	<b>712</b>

**Volunteering Tasmania Inc  
Financial Statements (not audited)**

**Income and Expenditure Statement for the Northern Volunteering Centre  
for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriation	66,428	28,277
<b>Total Income</b>	<b>66,428</b>	<b>28,277</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	44,813	19,563
Superannuation	3,866	1,728
Workers Compensation Insurance	692	434
Leave Provision	(611)	610
Staff Development/Team Meetings	169	-
<i>Total Staffing Costs</i>	48,929	22,335
<b><u>Accommodation Costs</u></b>		
Rent & Ongoing	3,439	1,800
<i>Total Accommodation Costs</i>	3,439	1,800
<b><u>Operating Costs</u></b>		
Telephone	1,134	779
Internet	700	654
Discretionary Expenses	1,249	796
<i>Total Operating Costs</i>	3,083	2,229
<b><u>Travel</u></b>		
Travel	1,832	1,083
Vehicle Running Expenses	3,453	-
<i>Total Travel Costs</i>	5,285	1,083
<b>Total Expenses</b>	<b>60,736</b>	<b>27,447</b>
<b>Surplus/(Deficit)</b>	<b>5,692</b>	<b>830</b>

**Volunteering Tasmania Inc**  
**Financial Statements (not audited)**

**Income and Expenditure Statement for the Youth Development Project**  
**for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriations	14,199	12,938
Sundry Income	-	-
<b>Total Income</b>	<b>14,199</b>	<b>12,938</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	12,974	9,768
Superannuation	1,141	879
Workers Compensation Insurance	200	215
Leave Provision	(841)	841
Staff Development & Recruitment	-	100
<i>Total Staffing Costs</i>	<u>13,474</u>	<u>11,803</u>
<b><u>Operating Costs</u></b>		
Sundry Expenses	104	34
Travel	117	381
<i>Total Operating Costs</i>	<u>221</u>	<u>415</u>
<b>Total Expenses</b>	<b>13,695</b>	<b>12,218</b>
<b>Surplus/(Deficit)</b>	<b>504</b>	<b>720</b>

**Income and Expenditure Statement for the Volunteer Services**  
**for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriations	201,015	100,564
Training Fees	2,213	1,686
Forum Registrations	3,000	-
Other Income	19	2,550
<b>Total Income</b>	<b>206,247</b>	<b>104,800</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	157,901	80,636
Superannuation	14,075	7,105
Workers Compensation Insurance	2,341	1,839
Leave Provision	4,977	3,354
Staff Development	1,545	590
<i>Total Staffing Costs</i>	<u>180,839</u>	<u>93,524</u>
<b><u>Operating Costs</u></b>		
Training Expenses	11,846	2,391
Curriculum Project	131	-
Volunteer Connect Expenses	1,107	-
ACE Project Expenses	-	1,197
Sundry Expenses	2,264	2,635
Travel	2,131	2,193
Vehicle Running Expenses	3,763	2,557
<i>Total Operating Costs</i>	<u>21,242</u>	<u>10,973</u>
<b>Total Expenses</b>	<b>202,081</b>	<b>104,497</b>
<b>Surplus/(Deficit)</b>	<b>4,166</b>	<b>303</b>

**Volunteering Tasmania Inc**  
**Financial Statements (not audited)**

**Income and Expenditure Statement for the Northwest Office**  
**for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriation	66,221	57,323
<b>Total Income</b>	<b>66,221</b>	<b>57,323</b>
<b><u>Expenses</u></b>		
Salaries	45,676	40,732
Superannuation	4,092	3,580
Workers Compensation Insurance	691	932
Leave Provision	(108)	592
Staff Development/Team Meetings	917	-
<i>Total Staffing Costs</i>	<u>51,268</u>	<u>45,836</u>
<b><u>Project Costs</u></b>		
Rent & Outgoings	3,578	3,459
Postage/Stationery	129	343
Telephone	1,888	1,263
Internet	1,250	599
Discretionary Expenses	1,565	424
Travel Expenses	1,488	2,314
Vehicle Running Expenses	3,599	2,803
<i>Total Project Costs</i>	<u>13,497</u>	<u>11,205</u>
<b>Total Expenses</b>	<b>64,765</b>	<b>57,041</b>
<b>Surplus/(Deficit)</b>	<b>1,456</b>	<b>282</b>

**Income and Expenditure Statement for the Volunteer Management Project**  
**for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriations	74,738	33,141
Small Grant	-	1,000
Sundry Income	-	5,000
<b>Total Income</b>	<b>74,738</b>	<b>39,141</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	58,844	30,359
Superannuation	5,266	2,696
Workers Compensation Insurance	881	694
Leave Provision	504	247
Staff Development	-	100
<i>Total Staffing Costs</i>	<u>65,495</u>	<u>34,096</u>
<b><u>Operating Costs</u></b>		
Printing & Production		3,212
Project Evaluation	4,962	349
Sundry Expenses	220	699
Travel	2,870	381
<i>Total Operating Costs</i>	<u>8,052</u>	<u>4,641</u>
<b>Total Expenses</b>	<b>73,547</b>	<b>38,737</b>
<b>Surplus/(Deficit)</b>	<b>1,191</b>	<b>404</b>

**Volunteering Tasmania Inc  
Financial Statements (not audited)**

**Income and Expenditure Statement for the Statewide Overheads  
for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Income</u></b>		
Fund Appropriation	55,976	49,661
Profit on Asset Sale	15,488	-
Sundry Income	486	630
Bank Interest	6,051	7,590
<b>Total Income</b>	<b>78,001</b>	<b>57,881</b>
<b><u>Expenses</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	10,667	7,961
Superannuation	960	717
Workers Compensation Insurance	161	181
<i>Total Staffing Costs</i>	<i>11,788</i>	<i>8,859</i>
<b><u>Operating Costs</u></b>		
Audit	3,970	3,360
Bank Fees	1,220	1,047
Insurance	8,625	7,040
Depreciation	27,916	21,130
Asset Disposal & Write-Off	-	1,795
Telephone	2,347	1,486
IT/Internet	-	2,185
IT Maintenance	3,634	-
IT/Web Development	11,650	-
Discretionary Expenses	68	361
Subscriptions & Memberships	1,138	877
<i>Total Operating Costs</i>	<i>60,568</i>	<i>39,281</i>
<b><u>Board &amp; Membership Expenses</u></b>		
Board Costs	4,256	5,551
<i>Total Board &amp; Membership Costs</i>	<i>4,256</i>	<i>5,551</i>
<b>Total Expenses</b>	<b>76,612</b>	<b>53,691</b>
<b>Surplus/(Deficit)</b>	<b>1,389</b>	<b>4,190</b>



**Volunteering Tasmania Inc.  
Financial Statements**

**Fund Distributions**

**Volunteering Tasmania Inc.  
Financial Statements (not audited)**

**Fund Distribution Statement for the Volunteer Management Program  
for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Funds Available</u></b>		
VMP Grant	279,323	256,023
Bank Interest	1,037	2,012
<b>Total Available Funds</b>	<b>280,360</b>	<b>258,035</b>
<b><u>Distributions</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	175,956	147,008
Superannuation	15,487	13,304
Workers Compensation Insurance	2,645	3,746
Staff Development/Recruitment	3,531	5,353
Leave Provision	1,573	(3,753)
<i>Total Staffing Costs</i>	199,192	165,658
<b><u>Accommodation Costs</u></b>		
Rent & Ongoing	11,148	14,977
Cleaning	701	2,034
Electricity	1,077	1,877
<i>Total Accommodation Costs</i>	12,926	18,888
<b><u>Operating Costs</u></b>		
Audit	1,648	1,644
Bank Fees	506	512
Insurance	3,579	3,444
Depreciation	11,585	10,336
Asset Disposal & Write-Off		878
Photocopier Hire	1,125	1,412
Postage & Freight	213	243
Stationery & Printing	1,013	1,288
Subscriptions & Memberships	512	334
Telephone	2,427	2,504
Internet	927	2,380
IT Maintenance	1,508	-
Sundry Expenses	2,138	2,358
<i>Total Operating Costs</i>	27,181	27,333
<b><u>Other Costs</u></b>		
Promotion & Publicity	2,152	16,961
Community Achievement Awards	4,720	-
IT/Web Development	4,835	-
Training Expenses	11,846	-
Travel & Vehicle Expenses	11,825	3,987
Contingencies	5,683	5,208
<i>Total Other Costs</i>	41,061	26,156
<b>Total Distributions</b>	<b>280,360</b>	<b>238,035</b>
<b>Balance</b>	<b>-</b>	<b>20,000</b>

**Volunteering Tasmania Inc.**  
**Financial Statements (not audited)**  
**Fund Distribution Statement for State Government - Social Inclusion**  
**for the year ended 30 June 2010**

	<b>2010</b>
<b><u>Funds Available</u></b>	<b>\$</b>
Grant	260,000
Bank Interest	1,930
<b>Total Available Funds</b>	<b><u>261,930</u></b>
<b><u>Distributions</u></b>	
<b><u>Staffing Costs</u></b>	
Salaries	125,790
Superannuation	11,261
Workers Compensation Insurance	1,891
Staff Development	1,414
Leave Provision	2,962
<i>Total Staffing Costs</i>	<u>143,318</u>
<b><u>Accommodation Costs</u></b>	
Rent & Ongoing	8,302
Cleaning	755
Electricity	1,160
<i>Total Accommodation Costs</i>	<u>10,217</u>
<b><u>Operating Costs</u></b>	
Audit	746
Bank Fees	229
Insurance	1,622
Depreciation	5,248
Photocopier Hire	1,211
Postage & Freight	230
Stationery & Printing	1,091
Subscriptions & Memberships	205
Telephone	1,392
Internet	244
IT Maintenance	683
Sundry Expenses	957
<i>Total Operating Costs</i>	<u>13,858</u>
<b><u>Other Costs</u></b>	
Promotion & Publicity	975
Curriculum Project	131
Media Campaigns	58,904
Communications Project	21,706
Community Achievement Awards	1,890
IT/Web Development	2,190
Volunteer Connect Expenses	1,107
Travel & Vehicle Expenses	5,357
Contingencies	2,277
<i>Total Other Costs</i>	<u>94,537</u>
<b>Total Distributions</b>	<b><u>261,930</u></b>
<b>Balance</b>	<b><u>-</u></b>

**Volunteering Tasmania Inc.**  
**Financial Statements (not audited)**  
**Fund Distribution Statement for the HACC Program**  
**for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Funds Available</u></b>		
Brought Forward	45,945	23,300
HACC Grant	283,921	274,851
Other Income	-	-
Bank Interest	1,054	1,635
<b>Total Available Funds</b>	<b>330,920</b>	<b>299,786</b>
<b><u>Distributions</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	186,297	159,552
Superannuation	16,638	14,703
Workers Compensation Insurance	2,801	3,645
Staff Development	2,906	2,166
Leave Provision	3,084	(3,220)
<i>Total Staffing Costs</i>	<i>211,726</i>	<i>176,846</i>
<b><u>Accommodation Costs</u></b>		
Rent & Ongoing	14,549	17,628
Cleaning	998	2,188
Electricity	1,533	2,019
<i>Total Accommodation Costs</i>	<i>17,080</i>	<i>21,835</i>
<b><u>Operating Costs</u></b>		
Audit	1,469	1,596
Bank Fees	451	497
Insurance	3,191	3,344
Meeting Expenses	-	140
Depreciation	10,329	10,037
Asset Disposal & Write-Off	-	853
Photocopier Hire	1,600	1,518
Postage & Freight	306	268
Stationery & Printing	1,567	1,722
Telephone	3,728	3,040
Internet	1,573	2,344
IT Maintenance	1,344	-
Sundry Expenses	5,737	5,137
<i>Total Operating Costs</i>	<i>31,295</i>	<i>30,496</i>
<b><u>Other Costs</u></b>		
Contingencies	4,679	6,556
Publicity & Promotion	1,919	-
Community Achievement Awards	3,885	-
Printing & Production	-	2,212
Project Evaluation	4,962	349
IT/Web Development	4,311	-
Training Expenses	-	2,391
Travel & Vehicle Expenses	10,542	13,156
<i>Total Other Costs</i>	<i>30,298</i>	<i>24,664</i>
<b>Total Distributions</b>	<b>290,399</b>	<b>253,841</b>
<b>Balance</b>	<b>40,521</b>	<b>45,945</b>

**Volunteering Tasmania Inc.**  
**Financial Statements (not audited)**

**Fund Distribution Statement for the HACC (Non-Recurrent) Program #1/2008**  
**for the year ended 30 June 2009**

	<b>2009</b> <b>\$</b>
<b><u>Funds Available</u></b>	
Funds Brought Forward	28,500
Other Income	126
<b>Total Available Funds</b>	<b><u>28,626</u></b>
<b><u>Distributions</u></b>	
<b><u>Staffing Costs</u></b>	
Salaries	23,235
Superannuation	2,086
Workers Compensation Insurance	134
Staff Development	154
Leave Provision	(332)
<i>Total Staffing Costs</i>	<u>25,277</u>
<b><u>Accommodation Costs</u></b>	
Rent & Ongoing	850
Cleaning	131
Electricity	121
<i>Total Accommodation Costs</i>	<u>1,102</u>
<b><u>Operating Costs</u></b>	
Audit	101
Bank Fees	32
Insurance	211
Depreciation	688
Photocopier Hire	91
Postage & Freight	16
Stationery & Printing	82
Telephone	109
Internet	108
Sundry Expenses	98
<i>Total Operating Costs</i>	<u>1,536</u>
<b><u>Other Costs</u></b>	
Contingencies	494
Publicity & Promotion	-
Travel & Vehicle Expenses	217
<i>Total Other Costs</i>	<u>711</u>
<b>Total Distributions</b>	<b><u>28,626</u></b>
<b>Balance</b>	<b><u>-</u></b>

**Volunteering Tasmania Inc.  
Financial Statements (not audited)**

**Fund Distribution Statement for the HACC (Non-Recurrent) Program #1/2009  
for the year ended 30 June 2010**

	2010	2009
	\$	\$
<b><u>Funds Available</u></b>		
Funds Brought Forward	32,055	-
HACC Grant	-	46,000
Other Income	-	377
<b>Total Available Funds</b>	<b>32,055</b>	<b>46,377</b>
<b><u>Distributions</u></b>		
<b><u>Staffing Costs</u></b>		
Salaries	22,460	11,146
Superannuation	1,988	1,005
Workers Compensation Insurance	338	254
Staff Development	-	122
Leave Provision	(151)	818
<i>Total Staffing Costs</i>	<u>24,635</u>	<u>13,345</u>
<b><u>Accommodation Costs</u></b>		
Rent & Ongoing	2,669	142
Cleaning	243	22
Electricity	373	20
<i>Total Accommodation Costs</i>	<u>3,285</u>	<u>184</u>
<b><u>Operating Costs</u></b>		
Audit	99	19
Bank Fees	31	6
Insurance	216	41
Depreciation	698	133
Photocopier Hire	389	15
Postage & Freight	74	3
Stationery & Printing	351	14
Telephone	448	19
Internet/IT	460	20
Sundry Expenses	541	49
<i>Total Operating Costs</i>	<u>3,307</u>	<u>319</u>
<b><u>Other Costs</u></b>		
Contingencies	-	63
Travel & Vehicle Expenses	828	411
<i>Total Other Costs</i>	<u>828</u>	<u>474</u>
<b>Total Distributions</b>	<b>32,055</b>	<b>14,322</b>
<b>Balance</b>	<b>-</b>	<b>32,055</b>

**Volunteering Tasmania Inc.**  
**Financial Statements (not audited)**

**Fund Distribution Statement for the ACE (Training Outreach) #4**  
**for the year ended 30 June 2009**

	2009 \$
<b><u>Funds Available</u></b>	
ACE Grant	-
Brought Forward Funds	1,600
<b>Total Available Funds</b>	<u>1,600</u>
<b><u>Distributions</u></b>	
Salaries	370
Superannuation & Oncosts	33
Operating Expenses	-
ACE Project Expenses	1,197
<b>Total Distributions</b>	<u>1,600</u>
<b>Balance</b>	<u>-</u>

**Fund Distribution Statement for the Womens Development Grant**  
**for the year ended 30 June 2009**

	2009 \$
<b><u>Funds Available</u></b>	
Womens Development Program	1,000
<b>Total Available Funds</b>	<u>1,000</u>
<b><u>Distributions</u></b>	
Printing & Production	1,000
<b>Total Distributions</b>	<u>1,000</u>
<b>Balance</b>	<u>-</u>

